



Minutes of the Meeting
12th June 2023
at Harborough Field Surgery.

The Chair opened the Meeting at 4.43 p.m. She welcomed all and introduced a new member, Annie.

There were 15 members attending and 2 apologies were noted on the attendance sheet.

The Chair reminded all that the meeting was being recorded and would be available in the webpage.

Minutes

The Minutes of the previous meeting on the 17th April, previously circulated were approved.

Matters Arising

A member reported that she had checked all the information on the boards in the Waiting Area, and found no information at all on Menopause. It was reported to the meeting that all the information gathered by the working party was in the possession of a member who had not attended a meeting for a while. On discussion, it was advised that a Clinic was held by a Nurse Practitioner on an ad hoc basis. The Secretariat indicated that they would attend to public notifications through the PPG Notices in the Surgery through the Care Coordinator.

Chair's Report

The Chair reported that she had attended a PPEG Virtual Meeting. The connection over the internet was very poor and gave difficulty to all attending.

It was that the Community Service had undergone some changes at the top with Senior Clinical Staff being appointed in the North and West. Service Managers for these areas are now being sought.

She had been forwarded the new Podiatry Leaflet, but felt that it was too wordy for the use of the community.

The Mental Health Service had a new vehicle in use as a dedicated Crisis Response Unit in the North. If this is a success, an additional one will be deployed in the West.

Chair reported on the PPG's AGM and activities. She informed the meeting as well on the Carers' Morning, saying it was a great success with a very good atmosphere. The catering of the event was excellent, with plenty of cakes, and it gave carers the chance to meet other carers and also meet with Northamptonshire Carers Charity staff. The PPG made some money in the sale of plants, books and DVDs.

Treasurer's Report

Donations from the Carers' Morning were £36.95 cash and £3.54 card. Total funds stood at £409.27. He felt that the PPG needed a target to aim for. On a suggestion from the Care Coordinator it was agreed to purchase a table and chairs for the children attending the surgery. Toys would also be looked at, under advisement from the Practice Manager. He agreed that there is a cost when using the card reader, and that a bank account possibly needs to be discussed further.

Secretariat Report

The information on the PPG Noticeboard has been brought up to date.

ENPA Rep.'s Report

A letter is to be sent to Integrated Care regarding lack of proper representation of the PPGs in the ICB (Integrated Care Board). The Meeting felt that patients are not being involved, and that better representation be sought.

The Chair said that Speakers were being approached to come to the meeting, hence the item with the Practice Care Coordinator. The Practice Manager was informed that she was next! The Chair felt that the members would find speakers either from the Practice or outside organisations of interest.

Care Coordinator's Report

The CC reported that some points had been forwarded to her prior to the meeting through the Secretariat.

- The photos of the GPs hopefully will be taking place on the 19th July, and also of additional key staff.
- The Surgery webpage now indicates whether the GP is Male or Female.
- The webpages are up to date.
- Any items from the PPG should be forwarded to her for inclusion in the webpage.

Practice Manager's Report

Find below a statement that the Practice Manager read out to the meeting.

“The latest workforce data, published yesterday, shows the number of fully qualified GPs has significantly declined since September 2015. In April 2023, the NHS in England had the equivalent of 27,231 fully qualified GPs, which is 2,133 fewer than in September 2015. Over the past year the NHS has lost the equivalent of 512 fully qualified, full-time GPs, and on a headcount basis we have lost 428 GP partners and 149 salaried, locum and retainer GPs - creating a net loss of 577 individual GPs from the NHS since April 2022 - more than 1 GP per day. This coincides with a rise in patients: as of April 2023, there was a record high of 62.43 million patients registered with practices in England. As a result, the average number of patients each full time equivalent GP is responsible for continues to rise, and is now at 2,292. This is an increase of 355 patients per GP, or 18.3%, since 2015, demonstrating the ever-mounting workload in general practice. These figures both demonstrate the need for the Government to take urgent steps to make general practice sustainable again, and the government must focus its efforts on addressing the workforce crisis across the NHS, investing in health and appropriately valuing staff. This is the only way to tackle the record-breaking backlog and help patients who are desperate to be treated swiftly and close to home.”

The Practice Manager continued her report by giving some Practice statistics. During the period 3 - 30 April 2023, the Surgery offered 2,837 Doctor's Appointments, 2,000 Nurse Appointments. A similar Practice in Rushden offered 804 Doctor's Appointments and 3,272 Nurse Appointments. There was a good balance of appointments in HFS.

There was a possible need for a further patient survey in the practice, and this led to a discussion regarding a patient survey in 2014, and how the figures were collected. The Secretariat indicated that these figures could be produced.

The Practice Manager said that the Staff Training Day would have all staff in small working parties consisting of a member of each aspect of the staff, e.g. doctor, nurse, admin. etc. There was a discussion about the various surveys in the NHS

It was suggested that name tabs be issued to all members to wear at public events. A member stated that she had templates available for name tabs.

Care Coordinator

Linzi gave the meeting a brief talk of her job. The role was introduced in 2022 and she helps the Practice to meet certain requested targets and promote services to the patients. She is also working with the staff toward the practice to gain certain awards.

Her role also is to send letters of congratulations to new parents, and also to maintain the health campaign and information boards with up to date information. She also looks at the Quality Outcomes applying to the Practice, and investment funds.

The Practice Manager said that Linzi had been of tremendous help to her and to the Practice. During Linzi's time her role has been influential and progressive over the months. She also monitors the Age Well Protocol.

The Chair thanked Linzi for her talk about her work in the Practice.

AOB

A Member gave an update on a former elderly member of the Committee. It was confirmed that Blood Tests tests were not planned to be carried out in the Surgery.

The Vice Chair/Treasurer asked if members dealing with the public could have an official badge from the Surgery as well as a name badge to indicate that they are part of the Surgery. The Practice Manager said she would look into it.

He also enquired if the Surgery should have a defib. unit in the Practice. The cost was discussed and the Practice Manager indicated she would look into it.

The Chair thanked the Members for attending and indicated that the next meeting would be on **Monday 14th August at 4.45 p.m.**

The meeting closed at 5.58 p.m.

Chair's Signature _____

Date _____

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